



LEWIS SCHOOL
OF ENGLISH

Your Pre-Arrival Guide

for Year-Round Junior Programmes



Preparing for Your Stay at the Lewis School



Welcome to Lewis!

We have a fantastic programme of lessons and activities for you, and we look forward to helping you develop your English and discover the UK. We have created this guide for you and your parents/guardians to help you prepare for your stay, and to answer questions you may have about our programmes.

If you would like any further information, please feel free to ask - we are here to help you!

We looking forward to welcoming you to our school very soon.

Best wishes

Alistair Walker,
Director



Contents

	Page		Page
Before You Arrive	3	Homestay Accommodation	9
Your Arrival	5	Hotel Accommodation	10
Your First Day	6	Problem or Question?	11
Lessons	7	Discipline	12
Activities	8	Welcome to Britain!	13



Before You Arrive

What to Bring

Passport or national ID card*
 Camera
 Any medicine you regularly take
 A waterproof or umbrella
 Clothes suitable for the season
 Toiletries (eg soap, toothpaste, sun cream)
 Trainers
 Pocket money
 Mobile phone (remember your number!)
 Phone number of parents / guardian

**It's a good idea to carry a photocopy of your passport in case you lose it.*



Spring



Summer



Autumn



Winter

Seasonal Temperature Guide

Spring - average max. 14°C, average min. 6°C

Summer - average max. 22°C, average min. 13°C

Autumn - average max. 16°C, average min. 9°C

Winter - average max. 9°C, average min. 3°C

Remember!

- You should bring around £50 pocket money per week.
- Don't bring valuable items unless absolutely necessary.
- Don't carry lots of money with you.
- If you want, you can take your pocket money and passport to the Centre Office and we will look after it for you

If you do not wish your child to travel with a large amount of cash, you may transfer pocket money to the Lewis School bank account. This will be passed to your child by the Centre Manager on a regular basis.



"The teachers are amazing! This trip has changed my life!" Alfredo, Spain

Icons designed by Freepik
from www.flaticon.co

Insurance

We strongly recommend that you have fully comprehensive insurance to cover you in case of accidents or emergencies.

The Lewis School can arrange insurance cover for you. We are working in partnership with Endsleigh to provide our students with a policy which has been specifically designed to meet your needs while you are studying in the UK. See <https://lewis-school.co.uk/junior-useful-links/insurance-cover-junior-programmes/>

Information We Need Before You Arrive



Student's mobile phone number



Health information and dietary requirements



Flight details. We need these at least one week before arrival.



Name and phone number of the person we should contact in an emergency



A clear photo or scan of the student's ID (passport or national ID card)

Please ensure you have passed this information to your Group Leader or agent, or to the Lewis School if you have booked directly through us.

Lewis Emergency Phone Number

The Lewis School emergency number will be sent to you on your booking confirmation. We recommend that you store this number on your phone. You can also call the main school number on +44 23 8022 8203. If the school is closed, listen for the emergency number on the answerphone message.



Your Arrival

Airport Transfers

If you have booked an airport transfer with us, you will be met at the airport and taken directly to your accommodation. Do not worry if your flight is delayed as the driver will check flight information and will adjust their arrival time if necessary.

Any Problems?

If you experience any problems at the airport, please go to the information desk and ask the staff there to call the Junior Centre Emergency Phone Number (see page 4).

Hotel Students

On arrival at the hotel, you will be greeted by our centre staff, who will help you to check into your accommodation. See page 10 for the hotel rules.

Homestay Students

You will be met by Lewis staff and your host family at the meet and greet point at our centre. You will spend your first evening getting to know the family and settling into your room. We have provided some useful advice about living in a homestay on page 9.

Bus Pass

You will receive a bus pass on arrival. Bus passes are valid for a week. If your stay is longer than a week, our staff will provide you with a new pass every week.



"My host family are very nice, and I love my room." Panna, Hungary



Your First Day

Breakfast & Arrival

If you are a homestay student, you will have breakfast with your host. Your host will then go with you to the school on the first morning and show you where to catch the bus.

If you are a hotel student, you will have breakfast at the hotel, and a member of Lewis staff will take you to the school.

Welcome, Induction & Placement Test

On your first day, you will normally be given a written and oral placement test to help find the right class for you. After the test we will give you a Welcome Pack, explain important information about the centre, and take you on a tour of the school. Then we will introduce you to your teacher for your first lesson.

Example Welcome Timetable	Approximate Timing
Welcome from staff	15 minutes
Placement test (written and oral)	1 hour
Induction	30 minutes
Campus tour	30 minutes
Break	15 minutes
1st lesson	1 hour

Lessons

Useful and Fun!

Lewis School lessons are useful and fun. They are designed to help you express yourself, be creative and make friends. On the first day, we check your level of English and choose the best class for you. At busy times we may have a 'zig-zag' system. This means one week you will have morning lessons and the following week afternoon lessons. **Attendance is compulsory for all lessons.** At the end of your course, you will receive a report and certificate.

Our Syllabuses

Classic Programme / English & Theatre

You will practise speaking, listening, reading and writing skills, and you will also study vocabulary, grammar and pronunciation. Each week has a different theme, and at the end of the week you will complete a project. Some of your lessons will be linked to the places you will visit on trips, helping you to make the most of your visit and to learn more about British culture.

Cultural Week

You will develop your language skills by actively learning about our fascinating culture. Your teacher will spend all morning and afternoon with you, taking you to places of interest where you will conduct research, and return to the classroom to build on your cultural knowledge and language skills as you work towards a final presentation

Lewis School Junior Syllabus

Week Two - Music & Media

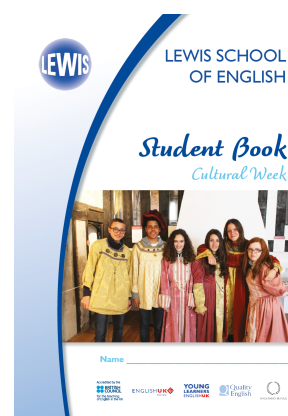


Lesson	Activities	Homework	Assessment
1	Introduction to Music & Media	Write a short story about a person who loves music.	Classroom presentation
2	Music & Media	Write a short story about a person who loves music.	Classroom presentation
3	Music & Media	Write a short story about a person who loves music.	Classroom presentation
4	Music & Media	Write a short story about a person who loves music.	Classroom presentation
5	Music & Media	Write a short story about a person who loves music.	Classroom presentation
6	Music & Media	Write a short story about a person who loves music.	Classroom presentation
7	Music & Media	Write a short story about a person who loves music.	Classroom presentation
8	Music & Media	Write a short story about a person who loves music.	Classroom presentation
9	Music & Media	Write a short story about a person who loves music.	Classroom presentation
10	Music & Media	Write a short story about a person who loves music.	Classroom presentation

Classic Programme Syllabus Overview



Classic Programme Syllabus Themes



Cultural Week Student Book



Activities

Make New Friends and Discover the UK!

Our activities programmes are exciting and varied. They are designed to encourage communication between you and your classmates in English. They will also introduce to the local culture.

Trips

On your full-day and half-day trips you will usually have of a walking tour by our Activity Leaders plus some free time.

Trips also have a learning theme that is explored during English lessons and then reinforced during the trip. In this way, you will be prepared with the knowledge and vocabulary to help you get the most out of your visit. On each trip, our Activity Leaders will bring to life the sights of the city with interesting stories and facts. It's interactive, too! You will have a multiple-choice quiz for each trip, so you can practise your English and record what you have learned.

For all trips, the student:staff ratio will be no more than 20:1.

Check the Noticeboard!

We will give you a printed timetable each week, but please also make sure you also check the noticeboard every day. Attendance is compulsory.

Lost or in Difficulty

All our activities are fully supervised. However as a precaution we give each student a Lewis School student card, with the sentence "Help! I'm lost! Please call...". The card will have your UK address plus the emergency mobile number. For your safety, please make sure you carry your student card at all times, particularly on trips.



"This school is incredible! Activities are really awesome!" Igor, Russia



Homestay Accommodation

Guidelines for Living in a Homestay

Living with a host family is a great way to practise your English. Please respect your family's rules, enjoy yourself, and try to speak as much as possible! Please keep to the house rules and make an effort to fit in with your family's lifestyle. Here are some important rules and guidelines to help you.



General

- **IMPORTANT:** put your host's phone number and address on your mobile.
- You will not be given a key as there will always be an adult present when you arrive home. It is therefore very important that you contact your host if you're going to be late.
- If there is no evening activity, you will go home and spend the evening with your host.
- Say 'PLEASE' and 'THANK YOU'. This is the British way!
- If you have any questions or concerns about your homestay, please talk to us.



Mealtimes

- Your host will provide breakfast, evening meal and a packed lunch for trips.
- Remember that English food is different. Please try it before you say no!
- Offer to help with clearing the table or washing up. It builds a good relationship!



Household Arrangements

- Make sure you know the bathroom arrangements. Don't spend too long in the bathroom/shower. Please leave the bathroom as you find it - clean, tidy and dry.
- Always flush the toilet after use. Use the bin for sanitary towels, cotton wool etc.
- Your family will wash your clothes but they are not expected to iron.
- Keep your bedroom tidy.
- You must pay for any damage you cause.
- Do not invite friends to the house without your host's permission.
- Be aware Wi-Fi may be restricted due to data limits or parental controls.

Taking the Bus

When you arrive you will be given a bus card, which becomes valid the first time you use it. Your host family will go with you on the first morning and show you where to catch the bus. They will give you information about bus numbers and times. Do not lose your card or you will have to pay for a new one!



Hotel Accommodation

About the Hotel

Your accommodation will be in a 3-star hotel (Jury's Inn), which is just a 5-minute walk from the school. To find out more the facilities, visit www.jurysinns.com/hotels/southampton.

Hotel Rules

I agree:

- to lock my room and look after my key.
- to keep my room tidy.
- to pay for any damage.
- not to allow outsiders into the hotel room
- not to leave the campus in the evenings unless I am with a member of Lewis School staff.
- to be in bed by 22.45 with lights out by 23.00.

Internet at the Hotel

The hotel has a free Wi-Fi connection. On arrival, we will show you how to connect.



Internet in Homestay Accommodation

Most host families have Wi-Fi. However, we cannot guarantee this.

Internet at the School

There is also free Wi-Fi at the Lewis School. To connect, use the following credentials.

Network: LSoEstudents

Password: 0101010101



Problem or Question

We're Always Here for You!

At the Lewis School, we want everybody to be safe, happy and having the very best time! If you are having any problems, please speak to us - we are here to help you.



Lessons

If you are not happy with the lessons or think you may need to change class...
First, speak to your Teacher or Group Leader before or after the class. If you are still not happy, speak to the Centre Manager.



Other Student(s)

If you have a problem with another student or students...
Speak to your Teacher before or after the class, or speak to your Group Leader.



Accommodation

If you have a problem with your accommodation...
First, speak to your Group Leader.
Then speak to the Centre Manager.



Health & First Aid

If you need to see a doctor or dentist, or if you have an accident and need help... Speak to your Group Leader or a member of Lewis staff.



Want to Talk?

If you are worried about anything else and want to talk in private....
Speak to your Teacher, your Group Leader, the Designated Safeguarding Lead or the Centre Manager.



Discipline

Our Discipline Policy

Our priority at the Lewis School of English is to provide a safe, friendly and caring place to study offering the best conditions for your learning. It is very important to us that everyone at the school behaves respectfully towards each other and towards the school buildings and facilities. This includes when in homestay and residential accommodation and on activities.

To see our discipline policy, visit <https://lewis-school.co.uk/useful-links/school-policies>.

Our rules are there for your safety and well-being. If you misbehave, you may be:

- reported to the Centre Manager
- asked to leave your class
- excluded from classes and/or activities

In extreme cases, Lewis School may inform your agent/parent(s) and you may be sent home at the expense of your parents.



The Lewis School Discipline Procedure. This may start at step 1, 2, 3 or 4 depending on the seriousness of the case.

Attendance

100% attendance is expected for lessons and activities. If you are ill, you must tell your Group Leader / Guardian or a member of staff.



Welcome to Britain!

Things You'll Notice

Some things in Britain may be different to your country. Here are some things our students have told us that surprised them about the UK.

Britain is very green and there are lots of parks.

Cars drive on the left.

The sun sets at about 9.30pm in summer and 4.00pm in winter.

When it rains, life just goes on as normal!

The UK is very multicultural.

The weather is very changeable. When you go out, you need sunglasses and an umbrella too!

Everyone queues for the bus. No one pushes in!

People always say 'thank you' and 'sorry'!

You can find food from all around the world.

"I don't want to leave... ever!" Elena, Greece

Ten Reasons to Choose Lewis

for Junior Summer and Year-Round Programmes

- 1 Challenging and motivating lessons
- 2 Innovative range of programmes
- 3 Strong links between learning and leisure
- 4 Attractive locations within travelling distance of London
- 5 All centres British Council accredited
- 6 Excellent level of care
- 7 Over 30 nationalities per year
- 8 Homestay and residential options
- 9 Choice of summer and year-round centres
- 10 45 years' experience in teaching English

Let Your English Come to Life!
Visit www.lewis-school.co.uk

for full details of our adult, junior and teacher training courses



LEWIS SCHOOL OF ENGLISH

30-33 Palmerston Road, Southampton SO14 1LL, UK

Tel. +44 23 8022 8203 study@lewis-school.co.uk

Lewis Schools Ltd (trading as Lewis School of English). Registered in England, No. 03312844. Registered office: 33 Palmerston Road, Southampton SO14 1LL, UK. Information correct at time of going to print. For complete and up-to-date details, please visit our website.